



POSITION OUTLINE

Title of Position: Deputy Principal

Type of Appointment: Full time (Permanent)

Commencement: 1 January 2020

Our School

Lutheran School Wagga Wagga is a double-streamed coeducational Christian school with a current enrolment of 350 students in Kindergarten to Year 6. It was established in 1982 by the Bethlehem Lutheran Church in Wagga Wagga to provide a mission avenue for the church while at the same time providing excellence in education.

As a school of the Lutheran Church of Australia we have our own particular ethos and philosophy. The role of teacher and educational leader in a Lutheran School is a unique one providing both excellence in education and witness to the mission of the school. As a staff member you are asked to identify with, uphold and promote the Christian ethos of Lutheran School and therefore it is a requirement that you will take part in, and lead on occasions, activities designed to support staff members' understanding in this area.

Our Mission Statement

The mission of Lutheran School is:

'To work under God in partnership with parents to provide an inclusive, nurturing and high quality education for every student'.

Our Values

Lutheran School promotes and teaches the values of:

LOVE	HOPE	COMPASSION	QUALITY	SERVICE	RESPECT
HUMILITY	APPRECIATION	COURAGE	JUSTICE	FORGIVENESS	

Our Staff

Lutheran School expects its staff to be highly professional and committed to continual improvement and best practice in education and pastoral care. The Deputy Principal will be required to play a key role in maintaining this focus through their personal conduct and professional practice, as well as by supporting, mentoring and correcting staff in their practice and conduct as required.

Conditions

The successful applicant will have the full-time responsibility as Deputy Principal from 1 January 2020 and will be appointed permanently subject to successfully fulfilling the requirements set out in the Position Description on an ongoing basis.

A six (6) month probationary period will apply to this position as well as annual performance reviews.

The Deputy Principal is employed at the appropriate step under the terms and conditions of the Independent Schools NSW Teachers (Hybrid Model) Multi-Enterprise Agreement 2017.



Role Description

The Deputy Principal is directly responsible to the Principal and will:-

- Manage the day to day operation of the school.
- Lead, supervise and support staff.
- Lead and coordinate pastoral care for students, including behaviour learning.
- Contribute to the teaching and learning program, including student leadership.
- Support the principal in engaging with school, Bethlehem Church and wider communities.

A full outline of the Deputy Principal's role and responsibilities can be found in the Deputy Principal Position Description which should be read in conjunction with this document.

Selection Criteria

Applicants are required to address the following selection criteria.

- SC1. Demonstrated skills and commitment to support the Lutheran Christian ethos of the school and lead, on occasions, worship and devotional activities.
- SC2. Demonstrated leadership and skills in managing the day to day operation of a school including the supervision and support of staff and students.
- SC3. Demonstrated skills in leading curriculum change, school improvement and innovation using an agile and growth mindset.
- SC4. Demonstrated communication skills with the ability to relate to primary students and to work effectively with staff, parents and members of the wider community.
- SC5. Demonstrated professional approach to teaching and a high level of skill in classroom teaching duties including pastoral care and relational management.
- SC6. Demonstrated working knowledge of current NSW Education Standards Authority (NESA) curriculum documents.

Qualifications and Requirements

Applicants are to outline their professional qualifications and previous teaching and leadership experience.

Applicants must have, or be eligible for, teacher accreditation with the NSW Education Standards Authority (NESA). They must have Accreditation as a Leader in a Lutheran School (or be willing to attain accreditation through successful completion of the LEA Leadership Development Program (LDP) and/or the required post-graduate study).

Applicants must have a valid Working With Children Check from the NSW Office of the Children's Guardian prior to commencing employment.

Referees

Applicants are to provide names and contact details for three referees, one of whom is their congregational pastor (or equivalent).

Applications

Applications for this position are to include:

1. A cover letter introducing yourself and outlining the reasons for applying;
2. A resume outlining experience and qualifications as relevant to this role;
3. Short statements addressing the Selection Criteria (no more than 1 A4 page per criterion); and
4. Contact details for two professional referees and your congregational pastor (or equivalent).

Please feel free to contact the Principal in relation to any questions you have about the position or your application.

Your application, marked confidential, should be received by 5:00pm Monday 14 October 2019. Interviews for short listed applicants will follow shortly after this date.

Your application should be addressed to:

Mr Peter Weier, Principal
Lutheran School Wagga Wagga
Tamar Drive, Wagga Wagga NSW 2650
Email: principal@lpsww.nsw.edu.au