



LUTHERAN PRINCIPALS AUSTRALIA

'Building Leadership Capacity'

An outstanding opportunity exists for a suitably qualified and committed person to join Lutheran Principals Australia as the Executive Officer to the National Board.

Executive Officer **(Part-Time Three Year Contract Position)**

Requirements of the Position:

- Sub contract arrangement
- Highly developed administrative skills
- Excellent communication and interpersonal skills
- Ability to interpret the culture of Lutheran communities and promote the same
- Ability to work independently
- Demonstrated levels of discretion, confidence, flexibility and initiative

This position requires a willingness to work a flexible spread of hours in accordance with the operational demands of the organisation. Hours and days of work to be negotiated and paid according to timesheet.

Further information and Duty Statement are linked to this advertisement

Electronic applications including the names of three current referees and addressing the Selection Criteria (listed in the [Job and Person Specification](#)) should be sent to:

Mr Craig Fielke
Board Chair
Lutheran Principals Australia
Email: cfielke@cornerstone.sa.edu.au

Applications close 4pm, Friday 29 March 2019