Valuing Safe Communities  
Level 3 Training  
Wednesday 4th May 2016

**Content:**
This session is designed to reaccredit presenters in the LEA Valuing Safe Communities package. Each LEQ school must have at least one trainer to train their own school staff and its associated community. The day will look at professional development skills and outcomes, experiencing the session, working with different audiences, legislation, workshop delivery and coordination with other training, discussion of issues and barriers and solutions, feedback and updating mechanisms.

**Audience:**
Predominantly new VSC trainers  
The course is also open to any school staff who may take on this role in the future, along with those who are already school trainers in VSC and require a refresher. Completion of this reaccreditation session is required before any school training is presented.

**Registration – Closes Wednesday 27th April 2016**

1. To register please go to [http://www.leq.lutheran.edu.au](http://www.leq.lutheran.edu.au) and click Professional Development Events from near the bottom of the left hand menu. Scroll down that page until you see the link for Valuing Safe Communities and then fill in all fields to register for this event.

2. Payment for attendance will be facilitated through an invoice to your school after the event on this occasion. Individual teachers registering for events must first check that they will be reimbursed for PD attendance as LEQ will not be able to offer refunds to individuals.

3. If you have any issues or questions, please contact Bobbie Gower on 07 3511 4052 or by email [bobbie.gower@leq.lutheran.edu.au](mailto:bobbie.gower@leq.lutheran.edu.au)

4. **Transport / Parking**
   
   Two (2) and 11 hour street parking is available in the Milton area around LEQ but cannot be guaranteed and nearby Parking Stations are situated in Little Cribb Street, Douglas Street and on 1 Park Road for a fee. Public transport services include nearby Milton Station for train travel or bus services to Milton Road or Coronation Drive.

   LEQ has an arrangement with the owners of The Coro Hotel next door to our building. They allow parking to visitors to LEQ. Park your vehicle, go to the counter of The Patio eatery on ground level, and mention that you are visiting LEQ and they will ask you to fill in details in a log book and you may park there all day for $15, a considerable saving on other parking in the area.

5. **CANCELLATION AND REFUND POLICY**

   No charge will be invoiced for cancellations received in writing / via email to Lutheran Education Queensland five (5) working days before the date of the conference / workshop / course etc. An invoice for 50% of the cost will be sent for cancellation received in writing / via email from three (3) to five (5) working days before a conference / workshop / course etc. Cancellation within three (3) working days will result in your school being invoiced for the full amount.