Fire Safety Adviser

Wednesday 27th May and Thursday 28th May 2015

Venue
Grace Lutheran College
Chapel Precinct
Mewes Road
Rothwell

Time
9.00 am – 4.00 pm
on both days
Registration from 8.30am

Cost
Circa $400, depending on attendance numbers
Morning tea and lunch provided

Contact
Lyndall Skelton
PA to RSM, LEQ
Ph: 07 3511 4065

Audience
This course is appropriate for the initial training of Fire Safety Advisers (FSA) who are taking up the FSA role.

Programme:
This course includes:
- Revisiting the roles and responsibilities of a Fire Safety Adviser;
- Legislation and recent changes relating to fire safety in buildings;
- Fire safety installations and equipment;
- Maintenance of fire safety installations, alternative solutions and critical defects requirements;
- Risk management strategies;
- Emergency Planning Committee and processes;
- Analysing the Emergency Evacuation Plan.

A Fire Safety Adviser is required in all high occupancy buildings* listed in the Queensland Building Fire Safety Regulation 2008.
*(High occupancy is classified as: 30 or more employees; a Class 2 or 3 building that is more than 25m in height; or a Class 4 building or an at risk premises, as nominated by the Commissioner of the Queensland Fire and Rescue Service.)

Registrations close 13th May 2015
(No late registrations accepted as printed material has to be ordered)

1. To register please go to http://www.leq.lutheran.edu.au and click Professional Development Events from near the bottom of the left hand menu. Scroll down that page until you see the link for Fire Safety Adviser and then fill in all fields to register for this event.

2. Payment for attendance will be facilitated through an invoice to your school after the event. Individual teachers registering for events must first check that they will be reimbursed for PD attendance as LEQ will not be able to offer refunds to individuals.

3. If you have any issues or questions, please contact Lyndall Skelton on 07 3511 4065 or by email lyndall.skelton@leq.lutheran.edu.au

4. CANCELLATION AND REFUND POLICY. No charge will be invoiced for cancellations received in writing / via email to Lutheran Education Queensland five (5) working days before the date of the course. An invoice for 50% of the cost will be sent for cancellations received in writing / via email from three (3) to five (5) working days before a course. Cancellation within three (3) working days will result in your school being invoiced for the full amount.